

Termination of Services

Enrollment in the After School Club is a privilege. Your child's enrollment may be terminated for the following reasons:

1. Failure to pay for services.
2. Four late pick-ups in one school year.
3. Repeated failures to notify the After School Club staff of schedule changes, attendance, or drop-off and pick-up of the child without signing in or out.
4. Repeated student behavior violations.

Child Abuse Reporting

All school employees are legally mandated to report any suspected cases of child abuse.

Health and Safety

We request you keep your child home if you know he/she is not feeling well. If an illness or serious injury occurs while a child is attending the After School Club, parent/s or guardian will be contacted immediately. If the parent/s or guardian cannot be reached, one of the other persons indicated on the emergency card will be contacted. Be sure to inform the staff if your child has any medical condition or food allergies that need attention or special care.

Staff

We are proud to serve you with an excellent staff. If you have any questions or concerns please talk to the staff at your earliest convenience. Staff will be available by phone or in person from 6:45 am through 7:45 am and again from 12:15 pm through 6:15 pm. If a staff member cannot be reached, please leave a message at the appropriate extension.

Program

We are looking forward to your child's participation in an educationally centered After School Club. We will provide your child with a safe room in which they will be expected to work on homework, have the option of participating in enrichment activities, and a quiet place to just sit and read. We will also be providing snacks, indoor and outdoor playtime and organized leadership and teambuilding activities, drama, art, computers and much more.

Cougar Club

Coarsegold Elementary School
45426 Rd. 415
Coarsegold, CA 93614

PH# 559-683-2344

FAX# 559-683-2625

rmedley@coarsegoldusd.com

Nutrition

The Coarsegold Union School District After School Club will be providing snacks to all students attending the After School Club. The Coarsegold Union School District also offers a breakfast program, and a lunch program. The district also offers a free and reduced program for those families who qualify. If you would like further information on the free and reduced program, please feel free to call Mrs. Keener at 683-2182.

**Coarsegold
Union
School
District**



**After School
Club**



Monday - Friday

6:45 a.m.—7:45 a.m.

12:15p.m.—6:15p.m.

Welcome to the Coarsegold Union School District After School Club. We are very excited to be able to offer an after school program for our children. We look forward to providing you with an outstanding After School Club that offers safe quality care for your child (ren) while providing activities to enhance your child (ren)'s educational, social, and emotional growth.



Purpose

The After School Club is designed to offer a safe organized childcare program with educational enhancement activities for Coarsegold Union School District students in grades K-8th. The After School Club will be open on a daily basis, except on regular school calendar holidays.

Philosophy

The After School Club's goal is to provide a safe, clean and orderly environment for the children of working families, while maintaining an academic focus before and after school.

Parent Communication

It will be the goal of the Coarsegold Union School District's After School Club to provide a monthly newsletter of upcoming events and activities for the parents of students enrolled in the club. Parents with questions are encouraged to contact your after school program director.

Fee Information

There will be a \$10.00 fee for registering each child enrolling in the After School Club. For families with multiple children, a lesser fee of \$5.00 dollars will be charged for each additional child. **The After School Club charges a minimum of \$6.00 (for two hours) plus \$3.00 per each additional hour attending the After School Club.** A charge of \$3.00 will occur after 10 minutes into the new hour unless it is after the 6:00 pm hour.

*If your child is picked up after 6:15 pm, there will be an overtime charge of \$3.00 for every 5 minute increment or any portion thereof after 6:15 pm, to be paid at the time of pick-up. **Payment is due by Friday of each week.** We would appreciate it very much if you could provide a schedule of expected usage of the program to the program directors to help ensure appropriate staffing and planning. Payments may be made to Coarsegold Union School District and given to the After School Club staff. A registration form must be complete and a contract must be signed prior to your child/ren using the program.

Sign in and out sheets will be provided to verify times. (Children must be signed in and signed out each day.)

It is the goal of the District to receive all monies prior to the child attending the program. Parents will be expected to sign up prior to attendance, this ensures for proper staffing of the program.

Hours

The After School Club will run before school from 6:45 am through 7:45 am. At that time the children will be sent to the Cafeteria for breakfast, or out to the yard for morning recess. The program will resume at 12:15 pm and run through 6:15 pm. Parents or authorized adults are responsible for picking up their children at 6:15 pm promptly.

Absences

It is important to notify the staff in advance if your child will be absent on a day that he/she is signed up for the program. This will allow for appropriate program staffing. We understand that there will be some last minute cancellations, and appreciate a parent contact.

Holidays

The Coarsegold Union School District After School Club will run congruently to the districts regular program days. The After School Club will not be open on Holidays or vacation periods.

Behavior

All children enrolled in the After School Club will follow all of the Coarsegold Union School District rules, regulations, and policies. Children are expected to follow all adult directions. Parents will be notified of inappropriate behavior. Children who receive 3 behavior warnings, or have a violation of Ed. Code 48900 will be removed from the Club for 1 week. Repeated violations will result in complete removal from the After School Club.

Sign-in & Sign-out Procedures

You must sign your child in upon drop-off and you must sign your child out upon pick-up. Your child must check in to the Club directly after dismissal from class. Children may be excused from attending the club to attend practices or other school related activities only if the parent has notified the After School Club staff in writing. Children attending other school related events or practices must return to the After School Club immediately after the activity has ended.

Authorization of pick-up

Under no circumstances will a child be released to any person without prior written or verbal authorization from the parent/guardian. Please make sure that the information you have provided on your child's emergency card/permission form is current, correct and accurate at all times throughout the year.