

**COARSEGOLD UNION SCHOOL DISTRICT**  
**Application for Approval of College and University Work**

Date: \_\_\_\_\_

Name: \_\_\_\_\_ Subject or Grade Taught: \_\_\_\_\_

Name of Educational Institution: \_\_\_\_\_

Course requested: (attach a course description) \_\_\_\_\_

Instruction \_\_\_\_\_ Course # \_\_\_\_\_

Quarter Units \_\_\_\_\_ Inclusive dates of course: \_\_\_\_\_

Please check reason for selection of this course:

- 1. Applies toward an advanced degree.
- 2. Course applies directly to assignment.
- 3. Applies toward requirements for credential.
- 4. Applies to approved Professional Growth Plan.

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**Please note District Policy #4131 - Professional Growth**

**1. Application for Approval**

The Principal will be responsible for approving courses which are taken for salary schedule advancement keeping in mind the quality and quantity of such courses. Courses must meet the provisions of District Policy # 4131. Courses taken without proper approval will not be counted for horizontal advancement on the district salary schedule. Approval forms should be submitted two weeks prior to course registration.

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Comments: \_\_\_\_\_

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**Course qualifies as per district policy:**

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Teacher Signature

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Superintendent/Designee Signature

Copy distribution: Superintendent • Teacher